2018 IT&R Outstanding Contribution Awards
Nomination Period: February 14 - March 14

We are pleased to announce nominations are now being accepted for Information Technologies and Resources’ Outstanding Contribution Awards. Four awards will be available in the following categories:

Award Distribution Based on the IT&R employee’s classification:

<table>
<thead>
<tr>
<th>Category</th>
<th>Change Agent (1 Award)</th>
<th>Service (1 Award)</th>
<th>Partnership (Several Awards)</th>
<th>Student Employee (Up to 1 Award per unit)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A&amp;P, USPS &amp; 30+ Hour OPS</td>
<td>$1,000</td>
<td>$1,000</td>
<td>Awardees invited to Partnership Luncheon</td>
<td></td>
</tr>
<tr>
<td>Faculty</td>
<td>$1,000 for professional development/travel</td>
<td>$1,000 for professional development/travel</td>
<td>Awardees invited to Partnership Luncheon</td>
<td></td>
</tr>
<tr>
<td>Undergraduate &amp; Graduate Students</td>
<td></td>
<td></td>
<td></td>
<td>$50.00 UCF Gift Card</td>
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</tbody>
</table>

The selection committee will evaluate candidates based on information obtained from submission materials. Nomination narrative and letters of recommendation should clearly state and demonstrate the following:

- Nominee’s accomplishments according to the specific award criteria
- How the nominees’ accomplishments represent efforts above and beyond their normal scope of duties
- Clear documentation of exceptional service, partnerships, or contributions

Nominations are reviewed by a five-member committee. Committee representation will include 1 USPS, 1 A&P, and 1 Faculty member from within IT&R, and two members external to the Division. Nominations are submitted electronically by visiting the IT&R website at: http://www.itr.ucf.edu/

Please Note:
Only IT&R employees are eligible for nomination.
Nomination deadline: Wednesday, March 14, 2018
Please call 407-823-4664 or email maritza.pomales@ucf.edu with any questions
2018 IT&R Outstanding Contribution Awards
Nomination Deadline: Wednesday, March 14

Outstanding Service Award
Eligibility: Candidate must meet any or all of the following:
• Exceptional customer service to students, faculty, staff or external constituents
• Extraordinary contributions to the University community
• Contributions in external community matters
• Contributions in the employee’s field

Outstanding Change Agent Award
Eligibility: Candidate must meet any or all of the following:
• Has made a significant contribution to the field or University
• Initiated the development and delivery of a new unique application/product/service or employed an original approach with positive outcomes

Outstanding Partnership Award
Eligibility: Candidate(s) must meet any or all of the following:
• Has worked with one or more units to deliver a specific application/product/service or achieved a significant University goal
• The partnership is essential to addressing a critical need at the University
• The partnership contributed to improved success of a program or service

Outstanding Student Employee Award
Eligibility: Candidate(s) must meet the following:
• Must be an enrolled student functioning as a student employee within IT&R
• Must be an undergraduate or graduate student in good standing
• Must have been employed in the IT&R Division continuously for at least 6 months by March of each year
• Must be enrolled at least part-time and maintain a 3.0 GPA or higher
• Must have demonstrated superior job performance, leadership skills, and demonstrated ability to work effectively with supervisors and other department personnel (i.e. student workers, faculty, and staff)

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