

**CHARTER**  
**UCF IT STRATEGIC GOVERNANCE COMMITTEE**  
**July 31, 2015**

**Mission:** The mission of IT Strategic Governance Committee is to ensure that UCF makes the best possible decisions on advancing the use of information technology. This mission is institution-wide, and will be accomplished through:

- strategic alignment of IT investments and projects with university goals and objectives;
- risk management to ensure that IT initiatives are consistent with UCF's risk posture;
- value delivery in the form of economic, performance, efficiency, competitive, or other advantages to the university or one or more of its constituent parts; and
- resource management improvements to be achieved through increased use of standards and IT shared services.

**Charge:** The IT Strategic Governance Committee is charged to accomplish its mission through the following:

- Recommend IT Policies: The IT Strategic Governance Committee should leverage the collective expertise and authority of its participants to make recommendations to executive leadership regarding IT policies, initiatives, and services at all levels of the campus. Because the Governance Committee will represent major stakeholders, its recommendations are expected to be strongly considered by campus leaders.
- Establish Strategic Priorities: The IT Strategic Governance Committee should ensure that the strategic direction of IT aligns with the overall strategy and business needs of the university. This includes setting priorities, recommending changes in funding levels or sources, and establishing high-level requirements.
- Resource Allocation: The IT Strategic Governance Committee should have a structured methodology to make recommendations on how to concentrate and deploy resources in support of initiatives that extend across functional and organizational boundaries. Shared services is a key example.
- Collaboration: The IT Strategic Governance Committee should consider increased opportunities for horizontal and vertical collaboration and communication in specific IT specialties, academic and business functions, and at the institutional level.

- Standards and Policies: The IT Strategic Governance Committee should provide guidance and have the authority to propose standards and policies that support greater efficiency and effectiveness through the increased shared use and interoperability of technologies, as well as ensuring the security of highly sensitive data across the campus.
- Transparency: The IT Strategic Governance Committee should ensure that the process of institutional IT governance and policy formation is documented, promulgated, and visible to all stakeholders.
- Performance Measures: Although performance measures may change over time, the Governance Committee should establish baseline metrics for evaluating and prioritizing IT projects and services.
- Consultation: The IT Strategic Governance Committee will advise, and request input from, other campus groups as appropriate.

**Membership:** A list of current committee members can be found at <http://itr.ucf.edu/SharedServices/IT Strategic Governance Committee.pdf>

Committee members expected to attend meetings, but if attendance is not possible, members should not send substitutes.

**Term of Appointment:** Committee members will serve three-year terms. Beginning in year four one-third of committee members, to be randomly selected, will roll off the committee each year. Committee members whose term has expired are eligible for re-appointment after one year.

**IT Shared Services:** The *IT2020* initiative is a project aimed at optimizing information technology service delivery and cost consistent with the findings of the 2015 McGladrey report (<http://itr.ucf.edu/McGladrey Presentations/UCF IT Shared Services Provost Council 3-16-15.pdf>). Expected outcomes of the *IT2020* shared services initiative are to:

- enable campus units to focus on their core competencies and missions by migrating IT resources to the Shared Service Center;
- share best practices and improve overall operational effectiveness;
- reduce the overall cost of information technology service delivery while maintaining or increasing quality and reliability;
- allow ease of scalability for campus units without carrying fixed costs;
- ensure consistency and quality through the development and application of standards;

- increase levels of expertise by clustering subject matter experts;
- align staff positions with appropriate position titles, descriptions, and qualifications, thereby provide a larger and better defined career ladder for campus IT professionals and improving employee productivity and job satisfaction;
- bring major IT projects under coordination by the IT Project Management Office;
- guarantee service levels through service level agreements (SLAs); and
- lower operating costs through elimination of unnecessary redundancy, de-duplication of resources, and resource sharing.