AGENDA
IT STRATEGIC GOVERNANCE COMMITTEE
3:00-4:00 p.m.   Technology Commons I, Room 102B
July 31, 2015

1. Approval of June 11 Minutes   All

2. Review and Approval of Committee Charter   All

3. Framework for IT Project Submission,   Finley, Streimish
   Review and Approval

4. IT Professionals Committee   Joel Hartman

5. Discussion   All

6. Adjourn

IT2020 Website: http://itr.ucf.edu/SharedServices

IT Strategic Governance Committee

Minutes
July 31, 2015

Committee Members Present:
Joseph Alcala, Tracy Clark, Maribeth Ehasz, Craig Froehlich, Grant Heston, Joel Hartman, Paul Jarley, Michael Johnson, Jeff Jones, Ronnie Korosec, Aaron Streimish, Robert Yanckello

Committee Members Absent:
Shelia Daniels, Jose Fernandez, Ozlem Garibay, Bill Merck, Reid Oetjen, Mubarak Shah

Others Present:
Craig Finley, Tracy Jones, Debbie Pease

MINUTES

Joel Hartman called the meeting to order at 3:00 p.m.

Approval of June 11 Minutes

The June 11 meeting minutes were approved as distributed.

Review and Approval of Committee Charter

After a discussion of wording of this second draft, the charter was approved by the committee.

Framework for IT Project Submission, Review and Approval

Craig Finley provided a summary of the McGladrey recommendations based on the need to identify, prioritize and align institution-wide IT projects to university goals and expected and deliverable results. The proposed project submission, review, and approval framework is intended to provide:

- A process that gives high-level visibility to all IT project proposals and related expenditures.

- A project scoring rubric that is objective, fair, and provides the IT Strategic Governance Committee and other university leadership with a clear view of the strategic alignment and relative merits of each proposed major IT project.

- A standard form for project submission using the new ServiceNow software.

A draft Strategy Articulation Map (SAM) and scoring form were distributed and discussed. There was general acceptance of this approach and the committee requested that examples of how SAM and scoring procedure would work with some example projects be provided for discussion at the next meeting.

IT Professional Committee

This new group has begun meeting and is progressing well. Craig Froehlich reported on the committee's recent discussions. The goal of this committee is work across departmental boundaries to identify, propose, and develop campus-wide IT solutions based on shared services model that deliver value to all participants and align with the directions of the IT Strategic Governance Committee.

IT2020 Website

Member lists, agendas and minutes for the IT Strategic Governance Committee and the IT Professionals Committee can be found at: http://itr.ucf.edu/SharedServices/.

The meeting was adjourned at 4:03 p.m.