

# **AGENDA**

## **IT STRATEGIC GOVERNANCE COMMITTEE**

**3:00 – 4:00 p.m. Technology Commons 1, Room 102B**

**July 27, 2016**

**Conference Bridge 1-877-597-7983, Passcode 3609317#**

1. Approval of June 30 Minutes All
  
2. Update on Personnel Transitions to UCF IT Hartman
  
3. UCF IT – College/Division MOUs Hartman
  
4. Presentation on new Research Administration  
Business Process and Technology Restructuring  
Project Garibay
  
5. Update on UCF IT AVP Search Johnson
  
6. IT Professionals Committee Report Alcala
  
7. RSM Comments Finley

## **IT Strategic Governance Committee**

Minutes  
July 27, 2016

### Committee Members Present:

Joseph Alcala, Tracy Clark, Ozlem Garibay, Joel Hartman, Paul Jarley, Michael Johnson, Jeff Jones, Aaron Streimish, Robert Yanckello

### Committee Members Absent:

Shelia Daniels, Maribeth Ehasz, Jose Fernandez, Craig Froehlich, Michael Frumkin, Grant Heston, Ronnie Korosec, William Merck

### Others Present:

Maureen Binder, UCF Human Resources, Craig Finley (RMS) and Ivan Garibay, Chad Macuszonok and Charlie Smith from the Office of Research and Commercialization

Joel Hartman called the meeting to order at 3:01 p.m.

### Approval of June 30 Meeting Minutes

Joel moved to approve the June 30 meeting minutes and the Committee approved with no changes.

### Update on Personnel Transitions to UCF IT

Joel reported that groups from Computer Services & Telecommunications, Colleges and divisions are moving into UCF IT and the transition is going very well. An Onboarding Meeting for new UCF IT employees will occur in August.

### UCF IT – College/Division MOUs

Joel shared a memorandum of understanding that was distributed to the deans of Cohort I. The MOU specified the services that will be provided through UCF IT. Goal is to have MOU available for each college and division.

### Presentation on new Research Administration Business Process and Technology Restructuring Project

Ivan Garibay presented an approved and funded project with the Office of Research & Commercialization as a model for future projects. The technology restructuring project is university-wide and had received funding from the Budget Committee.

There are three phases to this project:

- Research administration to assess and streamline business processes
- Determine what technology needed for new business requirements
- Implement the necessary technology, including CRT software

This project will be essential to move the Research Office forward meet the research goal of \$145 million by year 2020. Joel advised that this would be the perfect project to go through our process with the Strategy Articulation map and University Goals.

#### Update on UCF IT AVP Search

Michael Johnson, the chair of the ongoing search for the new Associate Vice President of UCF IT states the committee will hear recommendations for the open position via an upcoming conference call from the company heading the search, Parker Executive Search. In person interviews are planned for the first week of October with campus visits for the final applicants in mid-October. The selected applicant should receive a job offer at the end of October.

#### IT Professionals Committee Report

Joseph Alcala reported that Larry Jaffe presented a listing of working groups and IT groups on campus. This information will be posted so individuals can join a group in their area and/or interest. The project flow chart assessment is ongoing and will be presented to this committee in the near future.

#### RSM Comments

Craig Finley commented that the MOU step was an important one. He has been meeting with the College of Engineering and Computer Sciences and College of Sciences to determine the Shared Services value for their locations.

The meeting adjourned at 3:44 p.m.

Submitted by Debbie Pease

Member lists, agendas and minutes for the IT Strategic Governance Committee and the IT Professionals Committee can be found at: <http://itr.ucf.edu/IT2020>.