AGENDA
IT STRATEGIC GOVERNANCE COMMITTEE
1:00 - 2:00 p.m.   Technology Commons 1, Room 102B
August 29, 2016

Conference Bridge 1-877-597-7983, Passcode 3609317#

1. Approval of July 27 Minutes   All

2. UCF IT Change Management Board   Streimish

3. The Strategic Plan, Performance-Based Funding,   Hartman
   Emerging Preeminence, and The UCF IT Strategy
   Articulation Map

4. Setting the threshhold level for major projects   All

5. Formula for returning UCF IT savings to the colleges   All

6. Personnel Transitions to UCF IT   Hartman, Alcala

7. Update on UCF IT AVP Search   Johnson

8. IT Professionals Committee Report   Froehlich

9. RSM Comments   Finley

IT Strategic Governance Committee

Minutes
August 29, 2016

Committee Members Present:
Joseph Alcala, Maureen Binder, Tracy Clark, Maribeth Ehasz, Craig Froehlich, Ozlem Garibay, Joel Hartman, Grant Heston, Paul Jarley, Michael Johnson, Jeff Jones, Ronnie Korosec, William Merck, Aaron Streimish, Robert Yanckello

Committee Members Absent:
Michael Frumkin

Others Present:
Craig Finley and Alex Ruocco from RMS, Eileen Ryan and Robert Taft

Joel Hartman called the meeting to order at 1:00 p.m.

Approval of July 27 Meeting Minutes
Joel moved to approve the July 27 meeting minutes and the Committee approved with no changes.

Change Management Board
Computer Services & Telecommunications was recently tasked in a risk assessment to create a best practices ideal which has resulted in a new pilot group. CAB consists of senior CS&T IT leaders. The group will report to Robert Yanckello and be responsible for assessment, prioritization, approval and scheduling of IT changes using the ServiceNow tool. A handout was given reiterating this information.
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The Strategic Plan, Performance Based Funding, Emerging Preeminence and the UCF IT Strategy Articulation Map
The University's strategic goals to 2020 has been released. A handout was distributed with a summary of these goals. With these determined goals, discussions should follow along the following lines:
- What approaches the colleges want/need to take
- What resources and support is needed to achieve goals
- How these goals work with existing university initiatives

Identifying collaboration internally to identify and share resources to allow colleges to attain these goals is necessary.

The latest Strategy Articulation Map (February draft) will be updated to align with these goals and a copy will be distributed so that SAM can be finalized at the next committee meeting.

Setting the threshold level for major project
Discussion on what constitutes the threshold, dollar amount or impact, the amount of work to be done. Two levels were then suggested. This committee should be informed if the project costs $100,000 or above. The committee should vet the project if the project cost is $500,000 or above.

Formula for returning UCF IT savings to the colleges
Best practice would be to return the savings to the contributors by the portion of the contribution.

Personnel Transitions to UCF IT
There are currently 60 employees in UCF IT. The orientation in early August was well received. Weekly and bi-weekly meetings are occurring to understand projects and prioritizations. Personnel transitions are normalizing, responding to how work load is coming in from college/divisions plus work from new group.

Update on UCF IT AVP Search
There have been 165-170 applicants for the position at this time. September meeting planned to pick top candidates for interviews. The first face to face interviews will take place the first week of October and the position is expected to be offered at the end of October.

IT Professionals Committee Report
Craig Froehlich reported that the project intake process is being discussed with more information to come once process has been worked out. Other main topic is UCF IT Support Center effort which is the next wave of transition employees, including Service Desk and Desktop Support personnel. This initiative has generated collaboration and dialog among campus committees.

RSM Comments
Craig Finley advised discussions this week include the importance of a centralized project management function as part of the original survey.

The meeting adjourned at 1:59 p.m.

Submitted by Debbie Pease

Member lists, agendas and minutes for the IT Strategic Governance Committee and the IT Professionals Committee can be found at: http://itr.ucf.edu/IT2020.