

AGENDA
IT STRATEGIC GOVERNANCE COMMITTEE
10:00 – 11:00 a.m. Tech Commons #1, #102B
July 21, 2017

Skype Phone 407-823-0080, Passcode 5726800

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|--|-----------------|
| 1. Approval of May 25 Minutes | All |
| 2. Office 365 Future Releases | Sink |
| 3. Advanced Threat Protection | Sink |
| 4. NIST 800-171 Compliance Update | Sink, Garibay |
| 5. Enterprise Applications; Integration Platform; Governance | Sink |
| 6. IT Professionals Committee Membership & Update | Jaffee, Sink |
| 7. Sorting Out Our Current IT Committees | Sink |
| 8. Planning Our ERP Path to the Cloud | Sink |
| 9. Foundation Migration to the Cloud | Sink, Streimish |

IT Strategic Governance Committee

Minutes

July 21, 2017

IT Strategic Governance Committee Members Present:

Joseph Alcala, Tracy Clark, Maribeth Ehasz, Craig Froehlich, Joel Hartman, Jeff Jones, Michael Sink, Aaron Streimish, Robert Taft

IT Strategic Governance Committee Members Absent:

Maureen Binder, Michael Frumkin, Ozlem Garibay, Paul Jarley, Michael Johnson, Grant Heston, Ronnie Korosec, William Merck

Others Present:

Becky Moulton
Craig Finley
Bryant Nunez

Joel Hartman called the meeting to order at 11:00 a.m.

Approval of May 25 Meeting Minutes

The minutes were approved with no changes.

Office 365 Future Releases

Michael Sink advised that the One Drive installation is complete. There is no charge to use One Drive with 5 terabytes per person that can be installed on all electronic devices. This was a launch pad for Office 365. Microsoft Office Pro Plus can be loaded on up to five devices as a UCF student, faculty or staff member via the Office 365 portal.

Project Online will be used for managing UCF IT projects and will be up and running soon. Office 365 Groups is also being developed and is similar to SharePoint, but offers more control over content and has the freedom to invite members to your group. Groups may replace the On Premises file sharing and is free with our Microsoft subscription. Office 365 Groups target availability date is mid-October.

Microsoft Teams is a chat function and is the newest product in the Office 360 portfolio. This looks to be the biggest application release for Office 365 in the last three years and is being piloted right now by UCF IT.

For questions on OneDrive or Office 365, use UCF IT link www.it.ucf.edu. On the main page is a “Search the Knowledge Base” text box that the end user can utilize to type in their question.

Advanced Threat Protection

Joel Hartman had presented an exception budget request on Microsoft Advanced Threat Protection earlier to the Budget Committee who then approved the yearly Service Fee. This subscription service is applied to Office 365 emails and adds a proactive approach to online protection for faculty, staff and students alike by blocking dangerous URLs or attachments. End users get an email stating malicious content has been blocked. This service will be turned on the week of August 14 for faculty and staff and has already been activated for students.

NIST 800-171 Compliance Update

Mike stated Dr. Elizabeth Klonoff from the Office of Research & Commercialization had requested budget funds to assist in the NIST implementation. These funds, both recurring and non-recurring, will include consulting and addition personnel and has been approved. KPMG is the consultant firm hired to help with a gap analysis on the project and oversee contracts that are applicable to the NIST 800-171 guidelines. There are 120-125 items per contract that must be reviewed. There will be new personnel hired to work directly with the consultant group and the researchers to ensure that the technology and systems being used will be consistent with the NIST guidelines.

Mike noted that this initial NIST project work will fold into the financial aid work that will occur in the future.

Enterprise Applications; Integration Platform; Governance

UCF IT is currently looking at different platforms models. Concerns are how these platforms will be funded and how to handle recurring funds. Per Mike Sink, there are three enterprise integration platforms in contention. Within the 45-60 days, a recommendation should be ready to be presented to this committee. It should be a six figure cost annually. At the last committee meeting, the group agreed with the principal of supporting the platform’s cost by charging a nominal fee to the departments needing integration application assistance. A business model is being worked on regarding this and will be presented at a later date.

Joel noted that the need to integrate platforms is increasing exponentially. There are about 900 departmentally-built applications that are currently attached to Peoplesoft. Interface designs have been a tremendous drain on time and personnel. The purchase of an enterprise platform will reduce long term costs plus offer more ways to have the applications to talk to each other in a safe and secure way.

Mike recommended forming an enterprise application workgroup or committee in order to review applications, both new and existing, and be available to elevate issues to this committee. A broader approach making decisions at a higher level would be beneficial. LEAP Executive Group may serve in this capacity if the charter is rewritten. This will be looked into and updated at a later meeting.

IT Professionals Committee Membership & Update

Larry Jaffe reported that membership changes are currently taking place as the original 16 members from 2015 had either a 2 year or 3 year appointment. New committee assignments were chosen by Associate Vice President Michael Sink and include the following members:

- Adnan Hamid from the Information Security Office
- Becky Moulton from Human Resources
- Fred Okumu from Rosen College
- Joel Lavoie from Library, Main Campus
- Brian Graham from Graduate Studies
- Elisabeth Greenwood from Center for Distributed Learning
- Felicia Kendall from UCF IT
- Pedro Cordero from the College of Engineering & Computer Science

A look at the group's vision is occurring along with decision-making and strategies with the new members' contributions.

Sorting Out Our Current IT Committees

Mike advised that currently there are 27 IT committees that exist at UCF. Questions will be addressed at the next IT Professionals Committee meeting and include the following:

1. What charges per committee
2. How are decisions being communicated
3. What impact being made by committees
4. What value is being produced
5. Can any group be combined or be absolved

Planning our ERP Path to the Cloud

Mike reported that all ERP vendors are heading in the direction of the Cloud. Questions to be answered are:

1. When do we go to the Cloud,
2. How do we transfer,
3. Who do we go with and
4. How much is it going to cost.

These questions would be ideal for an enterprise application committee to begin looking at. At this time, Oracle and WorkDay are possible vendors. External consulting will most likely be necessary for the final decision.

The meeting adjourned at 12:02 p.m.

Submitted by Debbie Pease

Member lists, agendas and minutes for the IT Strategic Governance Committee and the IT Professionals Committee can be found at: <http://itr.ucf.edu/IT2020>.